



NORWEGIAN MINISTRY
OF FOREIGN AFFAIRS

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Progress report for grants from the Norwegian Ministry of Foreign Affairs (MFA)

S61 – Progress report form for project/programme support

The report should be sent by email to projects.belgrade@mfa.no with a copy to the responsible unit for the grant.

1. Project information			
Name of the grant scheme Embassy Fund		Responsible unit for the grant (unit in MFA or Embassy) Embassy in Belgrade	
Agreement title Improving the Efficiency of Justice system			
Agreement number MNE-18/0002, 18/8471		Total grant from MFA (NOK) 7,461,072	Reporting period (mm/yyyy – mm/yyyy) August 2018 - July 2019
2. About the grant recipient			
2.1 Contact information			
Name and abbreviation United Nations Development Programme - UNDP Montenegro			
Address UN Eco House, Stanka Dragojevic bb		Postal code 81000	City Podgorica
Country Montenegro			
Telephone +382 20 447 400	Fax +382 20 447 414	Email registry.me@undp.org	Website www.me.undp.org
Contact person Tomica Paović		Email tomica.paovic@undp.org	Telephone/mobile phone +382 20 447 465
3. About the project			
3.1 Cooperating partner – any changes (if several changes in cooperating partners, use attachment)			
Name Ministry of Justice		Contact person Mr. Darko Kovacevic, Director of Directorate for ICT in Justice	
Address Vuka Karadzica 3		Postal code 81000	City Podgorica
Country Montenegro			
Telephone +382 20 407 574	Email darko.kovacevic@mpa.gov.me		Website www.pravda.gov.me/ministarstvo
For any new cooperating partners, describe briefly their competence and qualifications in relation to the project N/A			
3.2 Grant recipient's and cooperating partner's/partners' respective roles in the project			
Describe briefly the cooperation and division of roles between grant recipient and cooperating partner(s) On behalf of the Government of Montenegro, the partner in the Project is the Ministry of Justice / Directorate for ICT and Data Security while UNDP is in charge for direct aspects of implementation. Main governing body of Project is Project Steering Committee which is the Commission for Supervision and Coordination of the Implementation of the ICT Strategy and Action plan chaired by the Director of the ICT Directorate with participation of the representatives of Supreme Court, the Supreme State Prosecutor's Office, Judicial Council and Prosecutorial Council, the Ministry for Public Administration (ICT and E-govt department.			

3.3 Project implementation – any deviations

Brief description of any deviations between approved application and the actual implementation of the project, with reference to the table in point 4.1 and 4.2. Which consequences may the deviations have on the project's results? Which actions are taken in order to counteract possible delays or manage other deviations?

Terms of Reference for development of software for Sub-system for Courts developed and tender issued in November 2018 for the first time. The quality of offers was evaluated low by the evaluation panel and tender was cancelled. Next tender was issued in January 2019. Better quality of offers received and the contract for the development of the software for the courts sub-system was signed in May 2019 with the firm which had the best technical offer and was chosen through competitive process. For this reason there will be a delay of six months for 2.2 (Courts sub-system developed, tested and implemented) and 3.2 (Web service platform for data exchange developed, tested and implemented)

Since the Development of Software for Business Intelligence 4.2 will be done once all four sub-systems are functional (Courts, Prosecutor's office, Institute for Enforcement of Criminal Sanctions and Ministry of Justice) there will be delay in this activity and will be finalised by June 2021.

5.1 and 5.2 The TOR for the Institute for Enforcement of Criminal Sanctions is in the process of finalisation. Namely, the Government of Montenegro received a software with a sourcecode from the Government of Serbia. Since it is a high quality software being used in Serbia it was decided to evaluate possibility of customizing the software for the use in Montenegro which would cost less than developing a new one and the quality has been proved in two countries. TOR will be approved in October, after which procurement could start and software finalised by December 2020.

6.1, 6.2 and 6.3 will be postponed for last quarter of 2020 when all four sub-systems of the Judiciary are developed.

All these deviations between approved application and actual implementation of the project will be presented and approval sought at the next project board meeting.

Brief description of the management of identified risk factors, including financial irregularities, so far in the project. Describe any new risk factors which have been identified, and how these will be managed during the next period.

Key risk factor was low quality of offers for the development of software for courts at the initial tender which was cancelled. It was much better at the second attempt and high quality offer won at the tender. The price of the best offer was almost 300,000 Euro over the budget. Due to the high quality of offer and the importance of this project the Ministry of Justice provided additional funds to cover the full amount of the contract.

Due to complexity of the implementation and software development the timeline of the project could be prolonged by six months.

Brief description of the project's effects on gender equality, the environment and climate change so far. (If relevant, describe briefly how the intentions of the UN Security Council resolution 1325 on women and peace and security are taken into account.)

UNDP has strong corporate commitment towards gender mainstreaming with record of long lasting good practices in the CO Montenegro office, certified with global gold standards in gender mainstreaming. With regard to recruitment of other local and international consultants UNDP corporate requirement is to include gender mainstreaming competences.

4. The project's progress and results achievement

4.1 The project's goal hierarchy with preliminary results

Describe the results obtained during the reporting period, based on the goal hierarchy in the application. Reporting on the products/services (outputs) delivered is required, and, if possible, the report should also indicate the project's effect on the target group (outcome) so far. The goal hierarchy with preliminary results may be provided in a separate attachment to the report. The results and activities should be numbered in order to show the link between the levels (i.e. outcome 1, output 1.1, activity 1.1.1, 1.1.2, etc.)

DEVELOPMENT GOAL (INTENDED IMPACT ON SOCIETY)

Results (indicators if relevant)

Comments

Efficiency of Judiciary increased by applying ICT in the daily work of judicial institutions

New system development started

No.	PROJECT GOAL, EFFECT ON THE TARGET GROUP (INTENDED OUTCOME)	Indicators	Results	Comments
1	Capacities of the ICT Division in the Ministry of Justice and ICT management of other judicial institutions strengthened, and efficient allocation of human and financial resources ensured to deal with the Judicial information system	ICT unit in MoJ efficiently coordinates JIS No of ICT staff from juridical institutions trained	ICT Division empowered by two consultants	Two consultants hired to support the ICT Division of the Ministry of Justice.
2	Sub-system for Courts developed and implemented in such a way that it can meet the needs of Montenegrin judiciary, make business processes more efficient and rationalize use of resources at courts' disposal	Courts sub-system developed and functional	- Terms of Reference for the Court Sub-system - Contractor chosen -Analyses phases ongoing	Analyses phases ongoing and will be finalised by October 2019. The system will go live in June 2020.
3	Electronic exchange of data between Courts and other judicial institutions established	Judicial institutions exchange the data	- Terms of Reference for the Court Sub-system - Contractor chosen -Analyses phases ongoing	Analyses phases ongoing and will be finalised by October 2019. The system will go live in June 2020.
4	Analysis and statistics capacities of Judiciary strengthened in terms of generating the full and reliable reports on the operation of institutions, statistical reports important for monitoring and evaluation of processes in the justice system in line with the recommendations of CEPEJ guidelines	Statistical reports generated according to CEPEJ guidelines		Development of Software for Business Intelligence will be done once all four sub-systems are functional (Courts, Prosecutor's office, Institute for Enforcement of Criminal Sanctions and Ministry of Justice)
5	Institute for Enforcement of Criminal Sanctions (IECS) administration enabled to work more efficiently, monitor work on daily basis, generate the reports and integrates its work with other institutions through development of sub-system for IECS.	IECS administration generates reports and exchanges data with other Judicial institutions through the newly developed sub-system	Draft Terms of Reference	Draft Terms of Reference drafted by the professionals from the ICT Division of the Ministry of Justice and Institute for Enforcement of Criminal Sanctions

6	JIS security and protection of data ensured through appropriate policy and regulation	Preconditions set for the secure and reliable JIS system through improving policy and regulation	Postponed for last quarter of 2020 when all four sub-systems of the Judiciary are developed
No. PRODUCTS AND SERVICES (PLANNED OUTPUTS) Comments			
1.1	Organization and capacity of the ICT Division in the MoJ reviewed	Analysis of needs performed	Job classification of the ICT Directorate of the Ministry of Justice has been approved based on the analysis. There are four professionals employed now and two ICT Consultants hired through the project for two years. The plan of the Ministry is to hire another professional by the end of this year. ICT Department of the Judicial Council has sufficient number of professionals employed. Prosecutor's office and Institute of Enforcement of Criminal Sanctions are still understaffed. 13 employees trained
1.2	Training needs analysis and trainings performed	No of ICT staff trained	Basic database training – 7 employees Internal auditor for information security management systems – 2 employees Computer ethical hacking – 2 employees Database administrator – 2 employees The training plan will be approved by the working group on the level of Judiciary for the professionals of Courts, Prosecutor's office, Institute for Enforcement of Criminal Sanctions and Ministry of Justice
1.3	Consultants hired to support functions of ICT Division	2 new persons engaged to support the ICT Unit in performing in development of the ICT system and standards in justice sector	Two ICT Consultants hired to empower the ICT Division of the Ministry of Justice
1.4	Experience /knowledge shared through Study trips	2 study trips organized	Trip to Tallinn, Estonia November 2018 Second will be organised in 2020 on the topic of Business Intelligence
2.1	Review of the specification for the software solution for the court sub-system and selection of vendor	Specification approved by the Working group	Approved by both working groups in September of 2018

2.2	Courts sub-system developed, tested and implemented	Usage of the Courts sub-system approved by Commission	Software for court sub-system will be developed by June 2020 and implemented in 4 test courts. By June 2021 fully implemented in all courts in Montenegro.
2.3	Design of the methodology for trainings approved by the WG	Methodology for trainings developed	It will be developed by the end of the 2019 and analysed and approved by the working group.
3.1	Specification for the software solution for the exchange of data developed and vendor selected	Specification approved by the Working group	Approved by both working groups in September of 2018
3.2	Web service platform for data exchange developed, tested and implemented	Platform solution approved by Commission	It will be developed and approved by June 2020 (part of same contract as 2.2)
4.1	Review of the specification for the software solution for the BI and selection of vendor	Specification approved by the Working group	Development of Software for Business Intelligence will be developed and implemented once all four sub-systems are functional (Courts, Prosecutor's office, Institute for Enforcement of Criminal Sanctions and Ministry of Justice) TOR should be developed by the end of the year.
4.2	Development, testing and implementation of the business intelligence system	Usage of the BI sub-system approved by Commission	It will follow development phase of the BI
4.3	Training of users to use the business intelligence system.	Training performed for selected representatives of judiciary	It will follow development phase of the BI
5.1	Review of the specification for the Institute for Enforcement of Criminal Sanctions and selection of vendor	Specification approved by the Working group	TOR drafted and will be approved by the WG in October 2019
5.2	Development of solution, testing and implementation	Usage of the IECS sub-system approved by Commission	The software will be developed by December 2020
6.1	Development of the Business Continuity and Disaster Recovery Plan	BC and DRP implemented	BC and DRP plan is produced for the MoJ. It will be developed for the Courts in 2020.
6.2	Preparation of an Assessment about the data in the court sub-system to be identified and specified as vulnerable data within the framework of the relevant legislation	Assessment delivered.	It will be developed for the Courts in 2020.
6.3	Preparation of a draft of the Rulebook on the Categorisation, Storage and Use of Data in the court sub-system - Data Prevention Loss System "	BC and DRP implemented	It will be developed for the Courts in 2020.

4.2 The project's implementation plan with status (and, if relevant, details for next reporting period)

Based on the approved implementation plan, indicate actual (start and) end dates. Deviations from the approved plan should be explained in the comments field. Details for the next reporting period should be included if relevant. (It is not necessary to include all activities reported in previous reporting periods, for these, reporting on output-level is sufficient.) The implementation plan with status may be provided in a separate attachment to the report.

No.	RESULTS (OUTPUTS) ACTIVITIES	Responsible party	Planned start date	Planned end date	Actual start date	Actual end date	Comments
1.1	Organization and capacity of the ICT Division in the MoJ reviewed	UNDP	August 2018	December 2018	August 2018	December 2018	
1.2	Training needs analysis and trainings performed	UNDP	August 2018	June 2020	August 2018	June 2020	
1.3	Consultants hired to support functions of ICT Division	UNDP	November 2018	December 2018	November 2018	December 2018	
1.4	Experience /knowledge shared through Study trips	UNDP	November 2018	September 2019	November 2018	September 2019	
2.1	Specification for the software solution for the court sub-system developed and vendor selected	MOJ, WG, UNDP	August 2018	September 2018	September 2018	October 2018	Short delay with approval
2.2	Courts sub-system developed, tested and implemented	MOJ, WG, UNDP	November 2018	December 2020	June 2020	June 2021	Court sub-system will be developed and tested by June 2020 in pilot courts. 12 months will be needed to have it implemented in all courts in Montenegro. Due to the prolonged tendering procedure the process will last 6 months longer than planned.
2.3	Design of the methodology for trainings approved by the WG	MOJ, WG, UNDP	July 2019	December 2019	July 2019	December 2019	
3.1	Specification for the software solution for the exchange of data developed and vendor selected	MOJ, WG, UNDP	August 2018	December 2018	August 2018	December 2018	
3.2	Web service platform for data exchange developed, tested and implemented	UNDP	January 2019	December 2020	June 2020	June 2020	It will be developed and implemented by June 2020 (part of same contract as 2.2)
4.1	Review of the specification for the software solution for the BI and selection of vendor	MOJ, WG, UNDP	January 2019	June 2019	December 2020	February 2021	Development of Software for Business Intelligence will be developed and implemented once all four sub-systems are functional (Courts, Prosecutor's office, Institute for Enforcement of Criminal Sanctions and Ministry of Justice) TOR should be developed by the end of the year.
4.2	Development, testing and implementation of the business intelligence system	UNDP	August 2019	June 2020	March 2021	June 2021	As above
4.3	Training of users to use the business intelligence system.	MOJ, WG, UNDP	January 2020	December 2020	March 2021	June 2021	It will follow development phase of the BI

5.1	Review of the specification for the Institute for Enforcement of Criminal Sanctions and selection of vendor	MOJ, WG, UNDP	October 2018	March 2019	August 2019	November 2019	There was a delay due to awaiting of the software which Montenegro received as a gift from Serbia which could be customized for the use in Montenegro.
5.2	Development of solution, testing and implementation	UNDP	April 2019	December 2020	January 2020	December 2020	The software will be developed and implemented by December 2020
6.1	Development of the Business Continuity and Disaster Recovery Plan	MOJ, WG, UNDP	October 2018	June 2019	February 2020	October 2020	More appropriate to be developed once the court sub-system is in production.
6.2	Preparation of an Assessment about the data in the court sub-system to be identified and specified as vulnerable data within the framework of the relevant legislation	MOJ, WG, UNDP	April 2019	March 2020	January 2020	December 2020	As above
6.3	Preparation of a draft of the Rulebook on the Categorisation, Storage and Use of Data in the court sub-system - Data Prevention Loss System “	MOJ, WG, UNDP	April 2019	March 2020	January 2020	December 2020	As above.

5. Financial overview

The detailed financial report and (if relevant) detailed budget for the next period must be provided in a separate attachment. The financial report should include project accounts with related explanations, and must be presented according to the same structure and elements as in the approved, detailed budget. The financial report must be confirmed by the person being responsible for financial matters in the grant recipient's organisation.

Tick if amounts are given in 1000s

Currency: Euro

	(1)	(2)	(3)	(4)	(5)	(5) in %	(6)
	Approved total budget	Total charged as expenses	Approved budget for the period	Total charged as expenses for the period	Variance (4) – (3)	Variance between (3) and (4) in %	Budget for next period
	(8/18-1/21)	(8/18-7/19)	(state period)	(state period)			(state period)
Project expenses – grant recipient Costs directly related to the implementation of the project	727,200	123,000					
Project expenses – cooperating partner(s) Costs directly related to the implementation of the project							
Overheads The organisation's <i>indirect</i> administrative costs related to the implementation of the project	58,176	9,840					
Total expenses	785,376	132,840					
- Grant recipient's own financial contribution and contributions from other sources (mark the amounts with minus signs)	1.041,139	-423,907					
= Grant from MFA	785,376	132,840					

Disbursement request for next period (to be stated in semi-annual instalments)

Justification/comment

Status of applications/grants from other sources

Additional funding for the development of software for courts (295.538,93 Euro) and Institute for Enforcement of Criminal Sanctions (210,000 Euro) provided by the Ministry of Justice. Total of 505,538,93 Euro

6. Additional information

Any other information of relevance for the report

The project team together with the beneficiary / Ministry of Justice is envisaging a delay of six to twelve months. We will come back to the issue of project extension next year once we are sure on the length of needed extension in order to finish the project with high quality.

7. Attachments

Tick the boxes below if attached, and give each attachment a number. Any other attachment should also be listed.

Attached	Number	Attachment
<input checked="" type="checkbox"/>		Detailed financial report and, if relevant, detailed budget for the next period (mandatory)
<input type="checkbox"/>		Additional cooperating partners (only when changes)
<input type="checkbox"/>		Protocols for procurements and/or disposals effectuated during the reporting period (if relevant)
<input type="checkbox"/>		Goal hierarchy with preliminary results
<input checked="" type="checkbox"/>		Implementation plan with status
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

8. Date and confirmation

I am authorised to sign legally binding agreements on behalf of the grant recipient, and confirm that the information contained in this report is correct to the best of my knowledge.

Place and date

27 September 2019.

Name and signature

Gordan Ivanovic

